

**Facilities Committee Meeting Minutes**

May 17, 2018

Room 200 – Tredyffrin/Easttown Administration Office

7:00 p.m.

**Attending all or part of the meeting:**

Board Committee Members: Michele Burger, Chair, Todd Kantorczyk, Edward Sweeney,  
Dr. Roberta Hotinski

Other Board Members: Rev. Scott Dorsey, Tina Whitlow, Kate Murphy, Kyle  
Boyer

T/E School District Representatives: Dr. Richard Gusick, Art McDonnell, David Francella,  
Colm Kelly, Dr. Wendy Towle, Dr. Amy Meisinger,  
Dr. Patrick Boyle

Other: Matt Heckendorn and David Farabaugh from  
Heckendorn Shiles Architects  
Peter Heverin from TeraNet  
Rich Delp from Schiller & Hersh  
Frank Moore from ARMM Associates

Community Members: Jordan McCain, Cindy Verguldi, Christine Wright,  
Justin Huang, Brooke Hauer, Thomas Szwech,  
Ray Clarke

**Public Comment:**

- Tom Szwech commented on recycling efforts at TESD buildings.
- Cindy Verguldi commented on events at TEMS.

**Approval of the Minutes:**

- The Committee approved the minutes from the April 17, 2018 meeting.

**Construction Report:**

- Mr. Delp updated the Committee on the Valley Forge Middle School construction project.

### **Roof Replacement at TEMS and BES – Bid Results:**

- Mr. McDonnell reviewed the bid results for both of the Roof Replacement Projects at TEMS and BES that came in a \$71,000 each for a total of \$142,000. Mr. Moore of ARMM Associates provided a timeline and stated the pre-bid budgeted savings was approximately \$30K. The Facilities Committee approved both bids as presented for the Roof Replacement Projects at TEMS and BES and directed it be placed on the consent agenda at the next Board meeting.

### **Conestoga High School Room and Space Utilization:**

- Dr. Towle updated the Committee on the projected future enrollment increases at CHS. Dr. Meisinger presented a detailed inventory of available classrooms and how increased enrollment will affect utilization in the future. Science labs will be over 100% capacity by 2020. Dr. Gusick updated the Committee on the overcrowding in the common areas and presented several options to help ease this situation.
- Dr. Gusick reviewed several considerations to address the CHS enrollment increases while maintain the access, options and choice educational backdrop. The Committee discussed and settled on the expansion of the current CHS facility as the most favorable to address increasing enrollment and available classrooms while maintain the current education program.
- The Committee recommended the expansion option be presented as a 2018-2019 District goal at the next Board meeting under Other Actions of Consideration.

### **Conestoga High School Parking:**

- Dr. Meisinger and Dr. Boyle reviewed the parking issues at CHS and presented options to address lack of available spaces that included a lottery, restricting to specific days of the week and carpooling. Dr. Meisinger and Dr. Boyle will provide updates for the Committee on implementation and options.

### **CCTV Security Camera Project:**

- Mr. McDonnell summarized the work of the engineer and consultant leading up to the presentation included in the agenda materials. He reviewed previous requests by the Committee to review a breakdown of Phase I of the project by base bid to replace the existing system and alternates that would add features, cameras and capabilities to the base bid's system. Mr. McDonnell explained the need for the work and upgrade the existing system which is at the end of its useful life and presented actual camera footage from the current camera system.
- Mr. Heverin, of TeraNet, reviewed the breakdown of the Phase I proposal and stated the economies of scale that could be realized from developing and bidding all three phases of the project together. He also reviewed the project timelines with completion over three summers.
- The Committee approved the fee proposal from TeraNet as presented for an amount not to exceed \$101,525 and directed it be placed on the consent agenda at the next Board meeting.

**Public Comment:**

- Ray Clarke commented on CHS facilities and CCTV Camera projects.
- Justin Huang commented on CHS facilities and parking.

**Adjournment:**

- The meeting adjourned at approximately 10:11 p.m.